

Photographs: Their Environment, Storage, and Exhibition

Bibliothèque Nationale du Royaume de Maroc (10 – 21 October 2016)

Approx. times	MONDAY 10 / 10	TUESDAY 10 / 11	WEDNESDAY 10 / 12	THURSDAY 10 / 13	FRIDAY 10 / 14
9.00 – 10.45	Welcome Workshop overview (instructors) Participants' introductions (3-5 min) <ul style="list-style-type: none"> • who you are • your institution • your work 	Typology of degradation and damage of photographic materials (continue) <ul style="list-style-type: none"> • group work / discussion • practice writing a condition report for a photograph – checked by partner • review vocabulary from wall lists 	Monitoring collection environment (BL) <ul style="list-style-type: none"> • group work • goals for monitoring program / why monitor • how to monitor: type of devices and way to use them • calibration (thermohygrographs & modern data loggers) • exposure of light-sensitive material • create mold samples 	Cool / cold storage options & costs (DN) <ul style="list-style-type: none"> • types of cool / cold storage • choosing an appropriate option • space needs and estimate costs Using home freezer units (TV/MA) <ul style="list-style-type: none"> • why use cold storage • what materials would benefit • packing methods and appropriate materials 	Creating basic storage enclosures (continue)
Break					
11.00 – 12.30	Review of intrinsic and external degradation factors (DN) <ul style="list-style-type: none"> • negatives / transparencies / prints • looking at samples with degradation 	Risks assessment for photograph collections PART I (BL) <ul style="list-style-type: none"> • type / nature / fragilities of collection • condition / degradation of collection • ID film base 	Monitoring collection environment (BL) <ul style="list-style-type: none"> • group work • goals for monitoring program / why monitor • how to monitor: type of devices and way to use them • calibration (thermohygrographs & modern data loggers) • exposure of light-sensitive material • create mold samples 	Using home freezer units PART I (BL/DN/TV/MA) <ul style="list-style-type: none"> • group work • different methods of packing 	Creating basic storage enclosures (continue)
	Typology of degradation and damage of photographic materials (BL/DN/TV/MA) <ul style="list-style-type: none"> • group work / discussion • digital images of deterioration or damages from participants' collections • review vocabulary 	Risks assessment exercises PART I (BL) <ul style="list-style-type: none"> • ID film base • AD strips • statistical survey of a collection using rice 			
Lunch 12.30 – 1.30					
1.30 – 3.15	Typology of degradation and damage of photographic materials (continue) <ul style="list-style-type: none"> • group work / discussion • practice writing a condition report for a photograph – checked by partner • review vocabulary from wall lists 	Risks assessment for photograph collections PART II (BL) <ul style="list-style-type: none"> • environment / pollutants risks • storage facility / space / furniture • prioritizing needs / resources 	Setting goals and strategies for managing collection environments (TV) <ul style="list-style-type: none"> • a critical look at the environment: factors that matter • different approaches to climate management • comparison of the efficacy and costs • dew point calculator 	Typology of enclosures (DN) <ul style="list-style-type: none"> • function / materials / designs 	Creating basic storage enclosures (continue)
		Risks assessment exercises PART II (BL) <ul style="list-style-type: none"> • group work • pollutant mitigation create micro-environment in sealed boxes 		Creating basic storage enclosures (BL/DN/TV/MA) <ul style="list-style-type: none"> • folders / sleeves / four-flap • combinations housings • paper / polyester • discussion of matting 	Discussion <ul style="list-style-type: none"> • group discussion • recap of results / questions
Break					
3.30 – 5.30	Presentations (15 min MAX) <ul style="list-style-type: none"> • participants • accomplishments and challenges before and after MEPPi course 	Developing a Disaster Preparedness Plan (MA) <ul style="list-style-type: none"> • experience • evaluation • emergency planning 	Presentations (15 min MAX) <ul style="list-style-type: none"> • participants • accomplishments and challenges before and after MEPPi course 	Presentations (15 min MAX) <ul style="list-style-type: none"> • participants • accomplishments and challenges before and after MEPPi course 	Introduction to survey methods (DN) <ul style="list-style-type: none"> • create interview questions • create survey form templates
		Discussion <ul style="list-style-type: none"> • group discussion • questions for MA & instructors 			

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Approx. times	MONDAY 10 / 17	TUESDAY 10 / 18	WEDNESDAY 10 / 19	THURSDAY 10 / 20	FRIDAY 10 / 21
9.00 – 10.45	Visits to institutions/collections 1 & 2 <ul style="list-style-type: none"> two groups of 8 / each group visit an institution brief intro by hosting institution about their collections survey of collection (content, housings, room, building access, use) interview of collection staff, engineers, etc. 	Light and its interaction with photographs (BL) <ul style="list-style-type: none"> light and light sources interaction with photographs assessing light stability recommendations 	Mold and mold management (BL) <ul style="list-style-type: none"> personal safety equipment environmental parameters life cycle of conidial fungi source of contamination condition for development eradication and control of fungal activity 	Creating outer housing: conceiving, measuring, cutting (BL/NK/TV/MA) <ul style="list-style-type: none"> two-strip box tuxedo box clamshell phase box 	Group discussion and wrap up (all) <ul style="list-style-type: none"> recap on workshop what did you learn? what worked; what didn't general observations general conclusion and insights future directions and priorities
Break					
11.00 – 12.30	Visits to institutions/collections 1 & 2 <ul style="list-style-type: none"> continue 	Using home freezer units PART II (BL//NK/TV/MA) <ul style="list-style-type: none"> removing from freezer download data analyze data group work 	Insects and mitigation (NK) <ul style="list-style-type: none"> identification, monitoring mitigation options 	Creating outer housing: conceiving, measuring, cutting (BL/NK/TV/MA) <ul style="list-style-type: none"> continue 	Workshop evaluations <ul style="list-style-type: none"> participants
		Sampling and testing mold contamination (BL) <ul style="list-style-type: none"> different methods (petrifilm / ATPmetrie) Lumitester PD-20 and LuciPac Pen 			
Lunch 12.30 – 1.30					CLOSING LUNCH
1.30 – 3.15	Discussion <ul style="list-style-type: none"> individual group discussion (survey & recommendations) group discussion (all) observations of visits prioritizations / recommendations feasibility applicability to own collection 	Using home freezer units PART II (BL/NK/TV/MA) <ul style="list-style-type: none"> continue 	Making practical exhibition decisions (NK) <ul style="list-style-type: none"> decisions based on the photographs decisions about the exhibition parameters alternatives 	Housing creation (BL/NK/TV/MA) <ul style="list-style-type: none"> continue finish work from weeks 1 & 2 	KEY: BL = Bertrand Lavédrine DN = Debra H. Norris NK = Nora Kennedy TV = Tram Vo MA = Maha Ahmed Ali
			Presentation methods for photographs (BL/NK/TV/MA) <ul style="list-style-type: none"> mats, glazing, frames / isolating frames alternatives 		
Break					
3.30 – 5.30	Presentations <ul style="list-style-type: none"> observations during site visits recommendations 	Using home freezer units PART III (BL/NK/TV/MA) <ul style="list-style-type: none"> observations group discussion / presentation 	Presentation methods for photographs (BL/NK/TV/MA) <ul style="list-style-type: none"> continue 	Housing creation (BL/NK/TV/MA) <ul style="list-style-type: none"> continue finish work from weeks 1 & 2 	Legend: <div style="display: flex; flex-direction: column; gap: 5px;"> <div style="border: 1px solid black; width: 20px; height: 20px; background-color: white;"></div> Lecture </div> <div style="border: 1px solid black; width: 20px; height: 20px; background-color: #ffffcc;"></div> Practical / hands-on session